



METROCARE HEALTH SYSTEMS, INCORPORATED

07 January 2019

INSURANCE COMMISSION

1071 United Nations Avenue
Ermita, Manila, Philippines



Attention: **ATTY. DENNIS B. FUNA**
Insurance Commissioner

Re: *List of New Members of the Board of Directors, New Officers, and Compliance with the Corporate Governance Requirement*

Honorable Commissioner Funa:

In compliance with the Insurance Commission's Circular Letter No. 2016-51, this is to give notice that the following Directors have been elected by the stockholders of **METROCARE HEALTH SYSTEMS, INCORPORATED** (the 'Corporation') during the meeting held on 18 December 2018:

VIRGIL B. PRIETO	CHAIRMAN
ELMER Z. ACANCE	MEMBER
FELICIDAD C. DELA CRUZ	MEMBER
ATTY. RYAN D. CO	MEMBER (Independent Director)
GERONIMO P. REYES	MEMBER (Independent Director)

In addition, the following are the new Corporate Officers as appointed by the Board of Directors of the Corporation:

ELMER Z. ACANCE	PRESIDENT
FELICIDAD C. DELA CRUZ	VICE PRESIDENT
VICTORIA P. FLORES	TREASURER
ATTY. CARLO ROBERTO C. SOLIS	CORPORATE SECRETARY

Attached, for your information and reference, are copies of the Corporate Secretary's Certificates attesting to the foregoing, and the Minutes of the Stockholders Meeting held on 18 December 2018.

Gatchalian Industrial Estate, Banay-Banay, Cabuyao City, Laguna, 4025 Philippines

(632) 519 4427 to 28 | Toll Free: 1800-18880644

opr_mit@metrocarehealth.com

www.metrocarehealth.com

Likewise submitted herewith are copies of the Bio-Data and NBI Clearance of Felicidad C. Dela Cruz and Atty. Carlo Roberto C. Solis, as new Board Member and Officer, respectively, of the Corporation.

Considering that the composition of the Corporation's Board and officers have remained the same, aside from the new Board member and officer herein submitted, we respectfully hold that the supporting documents for the remaining members and officers previously submitted and on file with the Honorable Commission would still suffice. Should the Commission deem otherwise, we respectfully request for an additional period within which to submit the necessary documents.

Based on the same considerations, the abovementioned Director/Officers of the Corporation undertake to comply with the requirement on Corporate Governance training/orientation course within the prescribed period.

Respectfully submitted.



ATTY. CARLO ROBERTO C. SOLIS
Compliance Officer

METROCARE HEALTH SYSTEMS, INCORPORATED

NAME OF ENTITY

147 WILLIAMS STREET, PASAY CITY

ADDRESS



BIOGRAPHICAL DATA

ATTY. CARLO ROBERTO C. SOLIS

NAME OF DIRECTOR/TRUSTEE/OFFICER

CORPORATE SECRETARY

POSITION

I hereby certify that the information contained in this document and its supporting schedules of my own knowledge are true and correct.

08 JANUARY 2019

Date

Signature of Director/Trustee/Officer

5

Total Pages, Including This Page _____.

SUBSCRIBED AND SWORN TO BEFORE ME this JAN. 10, 2019 day of _____ 2019 at PASAY CITY, Philippines, affiant exhibit to me his Driver's License No. N26-07-007636 valid until 27 July 2023.

Doc. No. 340
Page No. 34
Book No. ✓
Series of 2019

ATTY. JOVINO R. ANGEL
NOTARY PUBLIC
NOTARIAL COMMISSION 19-09
UNTIL DECEMBER 31, 2020
PTR No. 6397930 ISSUED IN PASAY CITY ON JAN. 3, 2019
IBF No. 0-00013 ISSUED IN PASAY CITY ON JAN. 3, 2019
MGLR C. 2004-01-01-00000151 10/25/16
ROLL OF ATTORNEY'S No. 28761

I. PERSONAL INFORMATION

	Surname	Given	Middle
NAME:	<u>SOLIS</u>	<u>CARLO ROBERTO</u>	<u>CUSTODIO</u>
TIN:	<u>211-437-029</u>		
UPDATED AS OF:	_____	MANAGEMENT LEVEL:	<u>EXECUTIVE</u>
OTHER NAMES USED, IF ANY:	_____	DATE ELECTED/ RE-ELECTED/ APPOINTED/POSITION CHANGED:	_____
RESIDENCE ADDRESS:	<u>UNIT 311 SEBASTIAN, MARICIELO VILLAS, LAS PINAS</u>		
TELEPHONE NO: BUSINESS ADDRESS:	<u>147 WILLIAMS ST., PASAY CITY</u>	E-MAIL ADDRESS:	<u>carlosolis.forza@gmail.com</u>
TELEPHONE NO: CIVIL STATUS:	<u>(02) 550-1004</u>	E-MAIL ADDRESS:	<u>carlosolis.forza@gmail.com</u>
CITIZENSHIP:	<u>FILIPINO</u>	SEX:	<u>MALE</u>
DATE OF BIRTH:	<u>27 JULY 1979</u>	PLACE OF BIRTH:	<u>MAKATI CITY</u>

II. EDUCATION AND TRAINING

HIGHEST EDUCATIONAL ATTAINMENT

	DEGREE/COURSE	SCHOOL LAST ATTENDED	YEARS GRADUATED/ATTENDED
COLLEGE:	AB PSYCHOLOGY	DE LA SALLE UNIVERSITY, MANILA	1997-2001
POST GRADUATE:	LAW (LLM)	SAN BEDA COLLEGE, MANILA	2003-2008
OTHERS:			

TRAINING IN INSURANCE AND OTHER RELATED FIELDS:

NATURE/TITLE	CONDUCTED BY:	YEAR TAKEN:

NAME: CARLO ROBERTO C. SOLIS

III. WORK EXPERIENCE

PRESENT POSITION - THIS INSTITUTION

NAME OF OFFICE	POSITION	DATE ASSUMED
	CORPORATE SECRETARY	DECEMBER 2018

PRESENT POSITION - OTHER PRIVATE INSTITUTION (INCLUDING CORPORATE DIRECTORSHIPS)

NAME OF OFFICE	POSITION	DATE ASSUMED	INDICATE IF OWNER/PARTNER
CITY SERVICE CORPORATION	DIRECTOR, LEGAL	JUNE 2017	

PRESENT POSITION - GOVERNMENT (INCLUDING DIRECTORSHIPS IN GOV'T CORPORATE INSTITUTIONS)

NAME OF OFFICE	POSITION	DATE ASSUMED	INDICATE IF ELECTIVE OR APPOINTIVE AND PART/FULL-TIME
N/A			

PAST POSITIONS - THIS INSTITUTION

NAME OF OFFICE	POSITION	DURATION (YEAR)	
		FROM	TO
N/A			

PAST POSITIONS - OTHER PRIVATE INSTITUTION (INCLUDING CORPORATE DIRECTORSHIPS)

NAME OF OFFICE	POSITION	DURATION (YEAR)	
		FROM	TO
JD LEGASPI CONSTRUCTION	CORPORATE COUNSEL	APRIL 2016	MAY 2017
HARBOUR CENTRE PORT TERMINAL, INC.	AVP FOR ADMIN	DEC. 2008	AUG. 2014

PAST POSITIONS - GOVERNMENT (INCLUDING DIRECTORSHIPS IN GOV'T CORPORATE INSTITUTIONS)

NAME OF OFFICE	POSITION	DURATION (YEAR)	
		FROM	TO
DOTC	EXECUTIVE ASSISTANT TO THE UNDERSECRETARY	MAR. 2015	APRIL 2016

NAME: CARLO ROBERTO C. SOLIS

IV. FAMILY RELATIONS

Surname Given Middle

NAME OF SPOUSE: SOLIS SALLY MACASAET
 TIN: 260989957

EMPLOYMENT (LAST 10 YEARS)

NAME OF OFFICE	POSITION	DURATION (YEAR)
ROSMAC AGRI FARMS, INC.	MANAGER	2010 - PRESENT

Surname Given Middle

NAME OF COMMON-LAW SPOUSE: _____
 TIN: _____

EMPLOYMENT (LAST 10 YEARS)

NAME OF OFFICE	POSITION	DURATION (YEAR)

FIRST DEGREE RELATIVES BY CONSANGUINITY: PARENTS AND CHILDREN OF LEGAL AGE; LEGITIMATE OR ILLEGITIMATE

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
SOLIS	ROBERTO	SALUDO	FATHER
SOLIS	ROSALINDA	CUSTODIO	MOTHER

First Degree Relatives by Affinity: Parents-in-Law and Children-in-Law of legal age

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
MACASAET	ROSITA	HEBREO	MOTHER-IN-LAW

Second Degree Relatives (of legal age) by Consanguinity: Grandparents, Grand Children, Brothers and Sisters

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
SOLIS	KRISTIN	CUSTODIO	SISTER
SOLIS	LUISA	CUSTODIO	SISTER
SOLIS	MONICA	CUSTODIO	SISTER

Second Degree Relatives (of legal age) by Affinity: Grandparents-in-Law, Grand Children-in-Law, Brothers-in-Law and Sisters-in Law

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
CASTILLO	MELANIE	MACASAET	SISTER-IN-LAW
MACASAET	EMMANUEL	HEBREO	BROTHER-IN-LAW
RODELAS	MERZA	MACASAET	SISTER-IN-LAW

NAME: CARLO ROBERTO C. SOLIS

IV. FAMILY RELATIONS (CONT.)

Third Degree Relatives (of legal age) by Consanguinity: Aunts, Uncles, Nieces, and Nephews

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
N/A			

Third Degree Relatives (of legal age) by Consanguinity: Aunts-in Law, Uncles-in-Law, Nieces-in Law, and Nephews-in Law

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
N/A			

V. Business Dealing/s personally, or by family (within 3rd degree of consanguinity) or by the company/association/ any entity with working relationship/affiliation with the insurance company/broker/MBA/trust institution/related organization

Name of Company Dealing with	Kind of Business	Transaction Handled by
N/A		

VI. OTHERS

HAVE YOU EVER BEEN CONVICTED, JUDICIALLY OR ADMINISTRATIVELY OF AN OFFENSE OR JUDICIALLY DECLARED INSOLVENT,

PARTICULARS (NATURE OF OFFENSE)	COURT OF JURISDICTION	DATE INFORMATION FILED
NO		

SCHEDULE OF BUSINESS ESTABLISHMENT WHERE THE DIRECTORS/TRUSTEES/OFFICERS AND THEIR SPOUSES

NAME OF CORPORATION / ASSOCIATION / FIRM	NAME OF PERTINENT STOCKHOLDERS, MEMBER CENTRAL PARTNER, OTHERS	PERCENT OF HOLDING TO TOTAL EQUITY
N/A		



Republic of the Philippines
Department of Justice
National Bureau of Investigation



08005601

This is to certify that the person whose name, picture, signature and thumbprint appearing below applied for NBI Clearance and the results is as follows:

NBI ID NO.
S420GC1097-ML509348

FAMILY NAME
SOLIS

MIDDLE NAME
CUSTODIO

ADDRESS
UNIT 311 SEBASTIAN BLDG MARICIELLO VILLAS LAS PINAS CITY

DATE OF BIRTH
July 27, 1979

CITIZENSHIP
FILIPINO

PURPOSE

MULTI-PURPOSE CLEARANCE

REMARKS
NO DEROGATORY RECORD

VALID UNTIL
December 28, 2019

FIRST NAME
CARLO ROBERTO

HUSBAND'S SURNAME

PLACE OF BIRTH
MAKATI MM

CIVIL STATUS
MARRIED



SIGNATURE

GENDER
MALE



S420GC1097-ML509348

Dante A. Gierran
ATTY. DANTE A. GIERRAN, CPA
Director

Date Printed: Wednesday, January 09, 2019 09:03 AM

Agency	ML	DATID	tedea
CASID	tedea	BIOID	tedea
O.R. No.	MPWSL0X457	RECID	agustinmt2
O.R. Date	12/28/2018 10:48:17 AM	INTID	
DST PAID		PRTID	manalille



Republic of the Philippines
Department of Justice
National Bureau of Investigation



08005601

This is to certify that the person whose name, picture, signature and thumbprint appearing below applied for NBI Clearance and the results is as follows:

NBI ID NO.
S420GC1097-ML509348

FAMILY NAME
SOLIS

MIDDLE NAME
CUSTODIO

ADDRESS
UNIT 311 SEBASTIAN BLDG MARICIELLO VILLAS LAS PINAS CITY

DATE OF BIRTH
July 27, 1979

CITIZENSHIP
FILIPINO

PURPOSE

MULTI-PURPOSE CLEARANCE

REMARKS
NO DEROGATORY RECORD

VALID UNTIL
December 28, 2019

FIRST NAME
CARLO ROBERTO

HUSBAND'S SURNAME

PLACE OF BIRTH
MAKATI MM

CIVIL STATUS
MARRIED



SIGNATURE

GENDER
MALE



PERSONAL COPY



Date Printed: Wednesday, January 09, 2019 09:03 AM

Agency	ML	DATID	tedea
CASID	tedea	BIOID	tedea

METROCARE HEALTH SYSTEMS, INCORPORATED

NAME OF ENTITY

147 WILLIAMS STREET, PASAY CITY

ADDRESS



BIOGRAPHICAL DATA

FELICIDAD C. DELA CRUZ

NAME OF DIRECTOR/TRUSTEE/OFFICER

VICE PRESIDENT

POSITION

I hereby certify that the information contained in this document and its supporting schedules of my own knowledge are true and correct.

08 JANUARY 2019

Date

Signature of Director/Trustee/Officer

Total Pages, Including This Page

5

SUBSCRIBED AND SWORN TO BEFORE ME this 16 JAN 2019 day of _____
2019 at _____, Philippines, affiant exhibit to me her
SSS ID CITY OF PASAY.

Doc. No. 229
Page No. 46
Book No. L
Series of 2019

ATTY. DICKSON C. AYON-AYON
NOTARY PUBLIC
UNTIL DECEMBER 31, 2019
PTR NO. 582-5667/01-03/ 2019/P.C.
COMMISSION NO. 202
IBP NO. 023815/01-03/2019/PASIG CITY
ROLL NO. 52540

I. PERSONAL INFORMATION

	Surname	Given	Middle
NAME:	<u>DELA CRUZ</u>	<u>FELICIDAD</u>	<u>CORTEZANO</u>
TIN:	<u>141-155-899</u>		
UPDATED AS OF:	<u>18 DECEMBER 2018</u>	MANAGEMENT LEVEL:	<u>DIRECTOR</u>
OTHER NAMES USED, IF ANY:		DATE ELECTED/ RE-ELECTED/	
		APPOINTED/POSITION CHANGED:	
RESIDENCE ADDRESS:	<u>2043 ESTANISLAO ST. PARKVIEW HOMES, SUNVALLEY, PARANAQUE CITY, PHILIPPINES</u>		
TELEPHONE NO:	<u>0918-911-6706</u>	E-MAIL ADDRESS:	<u>felicidad delacruz@yahoo.com</u>
BUSINESS ADDRESS:	<u>147 WILLIAMS ST. PASAY CITY</u>		
TELEPHONE NO:		E-MAIL ADDRESS:	<u>felicidad delacruz@yahoo.com</u>
CIVIL STATUS:	<u>SINGLE</u>	SEX:	<u>FEMALE</u>
CITIZENSHIP:	<u>FILIPINO</u>		
DATE OF BIRTH:	<u>02 NOVEMBER 1952</u>	PLACE OF BIRTH:	<u>MANILA</u>

II. EDUCATION AND TRAINING

HIGHEST EDUCATIONAL ATTAINMENT

	DEGREE/COURSE	SCHOOL LAST ATTENDED	YEARS GRADUATED/ATTENDED
COLLEGE:	BSBA - ACCOUNTING	UNIVERSITY OF THE EAST	1972 -1976
POST GRADUATE:			
OTHERS:			

TRAINING IN INSURANCE AND OTHER RELATED FIELDS:

NATURE/TITLE	CONDUCTED BY:	YEAR TAKEN:

NAME: DELA CRUZ, FELICIDAD C.

III. WORK EXPERIENCE

PRESENT POSITION - THIS INSTITUTION

NAME OF OFFICE	POSITION	DATE ASSUMED
METROCARE HEALTH SYSTEMS, INCORPORATED	DIRECTOR	18 DECEMBER 2018

PRESENT POSITION - OTHER PRIVATE INSTITUTION (INCLUDING CORPORATE DIRECTORSHIPS)

NAME OF OFFICE	POSITION	DATE ASSUMED	INDICATE IF OWNER/PARTNER

PRESENT POSITION - GOVERNMENT (INCLUDING DIRECTORSHIPS IN GOV'T CORPORATE INSTITUTIONS)

NAME OF OFFICE	POSITION	DATE ASSUMED	INDICATE IF ELECTIVE OR APPOINTIVE AND PART/FULL-TIME

PAST POSITIONS - THIS INSTITUTION

NAME OF OFFICE	POSITION	DURATION (YEAR)	
		FROM	TO

PAST POSITIONS - OTHER PRIVATE INSTITUTION (INCLUDING CORPORATE DIRECTORSHIPS)

NAME OF OFFICE	POSITION	DURATION (YEAR)	
		FROM	TO
CITY SERVICE CORPORATION	OFFICE OF THE TREASURER: - VICE PRESIDENT - DIRECTOR - SENIOR MANAGER - MANAGER	1989	2017
PHOENIX - OMEGA MANAGEMENT & DEVELOPMENT CORP.	FINANCE MANAGER	1986	1989
VIRJEN SHIPPING CORPORATION	ACCOUNTING MANAGER	1980	1986
BF HOMES, INC.	ACCOUNTING ASSISTANT	1977	1980

PAST POSITIONS - GOVERNMENT (INCLUDING DIRECTORSHIPS IN GOV'T CORPORATE INSTITUTIONS)

NAME OF OFFICE	POSITION	DURATION (YEAR)	
		FROM	TO

NAME: DELA CRUZ, FELICIDAD C.

IV. FAMILY RELATIONS

Surname Given Middle

NAME OF SPOUSE: _____

TIN: _____

EMPLOYMENT (LAST 10 YEARS)

NAME OF OFFICE	POSITION	DURATION (YEAR)

Surname Given Middle

NAME OF COMMON-LAW SPOUSE: _____

TIN: _____

EMPLOYMENT (LAST 10 YEARS)

NAME OF OFFICE	POSITION	DURATION (YEAR)

FIRST DEGREE RELATIVES BY CONSANGUINITY: PARENTS AND CHILDREN OF LEGAL AGE; LEGITIMATE OR ILLEGITIMATE

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
DELA CRUZ	PONCIANO, SR.	DIONISIO	FATHER
CORTEZANO	CORAZON	VILLAREAL	MOTHER

First Degree Relatives by Affinity: Parents-in-Law and Children-in-Law of legal age

SURNAME	GIVEN	MIDDLE	RELATIONSHIP

Second Degree Relatives (of legal age) by Consanguinity: Grandparents, Grand Children, Brothers and Sisters

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
DELA CRUZ	ALFREDO	CORTEZANO	BROTHER
DELA CRUZ	BAYANI	CORTEZANO	BROTHER
DELA CRUZ	CARMELITA	CORTEZANO	SISTER
DELA CRUZ	ROMEO	CORTEZANO	BROTHER
DELA CRUZ	PONCIANO, JR.	CORTEZANO	BROTHER
DELA CRUZ	MARIA CORAZON	CORTEZANO	SISTER
SALVADOR	LOURDES	DELA CRUZ	SISTER

Second Degree Relatives (of legal age) by Affinity: Grandparents-in-Law, Grand Children-in-Law, Brothers-in-Law and Sisters-in Law

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
DELA CRUZ	ERNESTINA	AREVALO	SISTER-IN-LAW
DELA CRUZ	PENELOPE	ALANDY	SISTER-IN-LAW

NAME: DELA CRUZ, FELICIDAD C.

IV. FAMILY RELATIONS (CONT.)

Third Degree Relatives (of legal age) by Consanguinity: Aunts, Uncles, Nieces, and Nephews

SURNAME	GIVEN	MIDDLE	RELATIONSHIP
KO	ANNA BETINA	DELA CRUZ	NEICE
DELA CRUZ	ANNA DONITA	AREVALO	NEICE
DELA CRUZ	JAN VINCENT	ALANDY	NEPHEW
DELA CRUZ	JAMES	BRAGANZA	NEPHEW
DELA CRUZ	ANGELO	AREVALO	NEPHEW
SALVADOR	JAN ALBERT	DELA CRUZ	NEPHEW
SALVADOR	DEA	DELA CRUZ	NEICE

Third Degree Relatives (of legal age) by Consanguinity: Aunts-in-Law, Uncles-in-Law, Nieces-in-Law, and Nephews-in-Law

SURNAME	GIVEN	MIDDLE	RELATIONSHIP

V. Business Dealing/s personally, or by family (within 3rd degree of consanguinity) or by the company/association/ any entity with working relationship/affiliation with the insurance company/broker/MBA/trust institution/related organization

Name of Company Dealing with	Kind of Business	Transaction Handled by

VI. OTHERS

HAVE YOU EVER BEEN CONVICTED, JUDICIALLY OR ADMINISTRATIVELY OF AN OFFENSE OR JUDICIALLY DECLARED INSOLVENT

PARTICULARS (NATURE OF OFFENSE)	COURT OF JURISDICTION	DATE INFORMATION FILED
NO		

SCHEDULE OF BUSINESS ESTABLISHMENT WHERE THE DIRECTORS/TRUSTEES/OFFICERS AND THEIR SPOUSES

NAME OF CORPORATION / ASSOCIATION / FIRM	NAME OF PERTINENT STOCKHOLDERS, MEMBER CENTRAL PARTNER, OTHERS	PERCENT OF HOLDING TO TOTAL EQUITY