

## **FnAd**

ROLE : TO CONTROL

RESPONSIBILITY :

1. To install, implement and monitor programs, strategies, policies, procedures and control measures designed to closely safeguard the company's financial assets.
2. To constantly develop and recommend programs, strategies, policies, procedures, processes, tools and equipment that will produce effective, technologically up-to-date and cost-efficient operations.

FUNCTIONS :

1. General Management of Company Financial Audit programs and activities.
2. Company Financial Audit Strategies, Programs, Policies and Procedures Formulation and Implementation.
3. Company Financial Statements Audit.
4. Company Bank Reconciliation Audit.
5. FnAd Property Custodianship
6. FnAd Staff Management and Control
7. FnAd Staff Training and Development
8. Preparation of Audit-Related Reports and Submission to Government or Other Interested Parties with Prior Written Approval of:  
President
9. Other Functions and Responsibilities Necessary for Efficient Operation of the Department and Beneficial to the Company.